



Richmond County

Exemption Non-Potentially Hazardous Food Sales

(Popcorn, Ice Cream, Funnel Cakes, etc.)

Each vendor in Richmond County that is claiming exemption from North Carolina regulation requiring an operational permit to prepare and sell food or drink for pay shall complete the Documentation of Exemption form.

Date Submitted: _____

1. Event: _____

2. Location: (Street #) _____ (City) _____ (Zip) _____

3. Event Date(s): _____ to _____ Hours: _____ to _____

4. Event Coordinator: _____ Telephone: _____

5. Dept of Ag. Number: _____

6. Organization Name: _____

7. Organization Contact Information: _____ Responsible Person: _____

(Street #) _____ (City) _____ (Zip) _____

Telephone: _____ Other: _____ Email: _____

8. Name/Location of previous events worked this year: _____

9. Name/Location of upcoming events this year: _____

10. List foods to be sold: _____

- Applicants will be contacted via email upon approval. This approval is for events submitted only in Richmond County.
- Approval of this application does not indicate compliance with any other code, law or regulation that may be required. (ie: Fire Marshall, federal, state, and local authorities).
- **Applicant should keep a copy of documentation onsite during your event to show any Richmond County Health Inspector should they visit your event.**

Responsible Person _____ Date _____

Form can be faxed to Richmond County Environmental Services at 910-997-8372, or mailed to Richmond County Environmental Services, at 127 Caroline Street, Rockingham, NC 28379. They also may be hand delivered to 127 Caroline Street, Rockingham, NC.