

Local Emergency Planning Committee (LEPC)

May 11, 2011 Meeting Minutes

Present: Frank McKay, Dr. Tommy Jarrell, Todd Barnes, Belinda Furby, David Rose, Kimberly Kashmer, Karen Messana, Karen Bellamy, Lee Butler, Willie Brown, Joe Howell, Ken Quick, Chuck Gardner, Priscilla Godfrey, Grant Hunsucker, Scott Tomberlin, Donna Wright, Steve Powers, and Holly Haire.

Meeting called to order by Frank McKay, Richmond County Emergency Management Director.

Frank McKay appointed Dr. Tommy Jarrell, Richmond County Health Director, as the new chairman of the committee.

Explanation of the vice-chairman's role given by Steve Powers, North Carolina Emergency Management.

Kimberly Kashmer was elected vice-chairperson.

Frank McKay suggested Holly Haire, Environmental Health Specialist-RCHD, be elected as the new secretary of the committee. It was seconded by Chuck Gardner, Rockingham Fire Chief.

By Laws discussed. Committee is to review current draft of By Laws. Any suggested changes need to be emailed to the secretary who will compile the suggestions for the next quarterly meeting. At that time, suggested changes will be discussed.

Steve Powers explained the E-Plan in what he called "an industry's clearinghouse". It is a database where information, such as chemical storage-MSDS, can be entered by an industry/facility and can be accessed by the emergency team should an emergency arise.

Frank McKay discussed that Emergency Management keeps the emergency plans.

Frank McKay discussed the emergency telephone notification system.

Tommy Jarrell suggested that the committee meet the second Tuesday of the first month of each quarter at 2pm. July 12, 2011, October 11, 2011, January 10, 2012, and April 10, 2012.

Donna Wright, Deputy Emergency Management Director, suggested that the committee visit each committee member's facility to become more familiar with each operation.

Suggestions made by several members, that the facility in discussion, at that meeting would host the meeting, at their location. Suggestion tabled until next time.

Steve Powers suggested that subcommittees be formed.

Donna Wright to send each member a spreadsheet of contact information.

Chuck Gardner suggests Frank discuss the sequence of events that take place in a disaster concerning HAZMAT.

Willie Brown, Safety Officer Perdue, advocates having the local fire/emergency team visit any facility before any incident. Commends Rockingham Fire for the information they supplied him at his facility.

Committee discussed having special speakers at the quarterly meetings. Steve Powers discussed having the commodity flow representative in to discuss what travels through the county on the roads and rails. Also want to have Brian Barnes, the risk management coordinator for NC Emergency Management, back to speak.

Meeting adjourned.

Compiled by Holly K. Haire, REHS