

Local Emergency Planning Committee (LEPC)

October 4, 2016

Piedmont Natural Gas

Present: Karen Bellamy, Taylor Wall, Andy Borgstrom, John Parsons, Chad Clark and Holly Haire

Meeting called to order by Holly Haire, Environmental Health Director, Richmond County Health Department

Previous meeting minutes were not approved due to a lack of a quorum. Minutes from the April, July and October meetings will be brought before the group at the next meeting for approval.

Old Business:

- Holly Haire reminded the group that per the LEPC By-Laws that the committee is past due in electing officers (i.e. chairman and vice-chairman). Due to a lack of a quorum, the election for Chairman and Vice-Chairman has been tabled until next meeting. Please send nominations to Holly Haire for these positions and ballots will be scored at the January meeting.

## **INSERT FROM BY-LAWS**

### **ARTICLE IV**

#### **OFFICERS**

**Section 1.** **Named** – The officers of the Committee shall consist of a Chairman and a Vice-Chairman.

**Section 2.** **Election and Term** – The Committee shall elect, from its own membership, a Chairman and a Vice-Chairman. The Vice-Chairman shall ascend to the Chairman's position if the Chairman is unable to fulfill his obligation. Both the Chairman and Vice-Chairman shall

serve for two years or until their death, resignation, retirement, removal or disqualification. At the first meeting of each second year, an election shall be held to elect the new Chairman & Vice-Chairman.

**Section 3.** **Vacancies** – All vacancies shall be filled in accordance with SARA Title III requirements and local appointing rules and regulations.

**ARTICLE V**

**DUTIES OF OFFICERS**

**Section 1.** **Duties of the Chairman** – The chairman shall preside at all meetings of the Committee, preserve order during its meetings, appoint all subcommittees, serve as an ex-officio member of such subcommittees, and sign all minutes, and such record, vouchers, or other documents connected with the work of the Committee requiring such signature. On an annual basis, the Chairman shall develop and review goals and objectives with Emergency Management staff. These goals and objectives shall be presented to the LEPC members for approval by a vote.

**Section 2.** **Duties of the Vice Chairman** – In the absence of the chairman or in the event of his inability or refusal to act, the Vice Chairman, unless otherwise determined by the Committee, shall perform the duties of the Chairman, and when so acting shall have all the powers of the chairman. He shall exercise such duties as from time-to-time may be assigned to him by the Chairman or the Committee.



- Lack of participation has been noted for the current meeting and the last two meetings. Discussion among the attendees present was to hold an attendance drive for the next quarterly meeting that would include having a meal. Further discussion would need to pursue with the Chairman and Vice-Chairman. In addition, during the attendance drive a key note speaker such as Yancy King could explain the purpose of LEPCs and their importance. Then each meeting scheduled thereafter would include some type of training that would entice participants to attend.

## New Business:

- Discussion involving the Richmond County Public Health Preparedness and Response Multi-Year Training and Exercise Plan (MYTEP). Attendees are encouraged to communicate their training needs within the group to collaborate efforts for training and exercise purposes.

## Round Table Discussion:

Andy Borgstrom (Trinity): Introduced new employee with Trinity, Taylor Wall, Environmental Technician. It was also explained that they are removing chlorine rail cars from their property due to the risk of leakage. In addition, Andy explained that Trinity conducted a multi-scenario table top exercise in September that involved Emergency Management, Fire/Rescue and Sandhills Regional. A full scale exercise is planned for the future.

Taylor Wall (Trinity)-volunteered her services as needed; 910-206-7040

Chad Clark (Piedmont Natural Gas): Explained that the participated in an all emergency response pipes plus exercise hosted by Rockingham Fire Department and Dixie Pipeline. Other participants included those from Anson, Montgomery, Moore, and Scotland County agencies.

John Parsons (Piedmont Natural Gas): Explained that they had conducted a drill on a gas leak. He also offered to host the April meeting and to provide training in their "pit" area. The area demonstrates the different properties of natural gas.

Karen Bellamy (Cascades): Explained that county officials such as Emergency Management and Fire Department toured the Rockingham Cascades facility. She also explained that the company is conducting chemical trials in an effort to reduce chemical cost from the current products being used during the manufacturing process. Once the new chemicals have been selected changes will need to be reflected in the plans in indicate the new chemicals being used.

Holly Haire (Health Department): Public Health Preparedness and Response is gearing up to respond to any effects caused by Hurricane Matthew. This year's Preparedness Slogan was Don't Wait. Communicate. So do not be caught off guard, please be prepared.

Next meeting January 3, 2017; Location TBD

Meeting adjourned.

Compiled by Holly K. Haire, REHS